

**CONTRA COSTA COLLEGE**  
**CURRICULUM INSTRUCTION COMMITTEE MEETING MINUTES**  
**Purpose:** College Curriculum Approval Process (sub-committee of Academic Senate)

**Date:** Monday, February 11, 2013      **Scheduled Time:** 2:15 p.m. – 4:00 p.m.      **Location:** AA-216

• **MEETING CALLED TO ORDER:**

**Those in attendance were:** Kenyetta Tribble (Chair), Shondra West (Instruction Office), Agustin Palacios (NSAS), Andrew Kuo (LAVA), John Diestler (LA), Jason Berner (LA), Erlinda Vance (ASU) Vern Cromartie (NSAS), Terence Elliott (Dean)

**Absent:** Norma Valdez-Jimenez (SS), Robert Webster (SS), Julie Shieh-Cook (LAVA)

**Guests in attendance were:** Katie Krolikowski, Terrill Mead, Carol Stanton, Ellen Coatney

• **APPROVAL OF AGENDA:**

The agenda was approved with the addition of PE 127 course revision and ADJUS 100J Distance Education. The paperwork for these proposals were included in the packet but left off the agenda in error.

• **APPROVAL OF MINUTES:**

Minutes of January 28 were approved to confirm that Jason Berner attended the meeting.

• **COURSE REVISIONS:**

**DANCE 161 Ballroom Dance**

**DANCE 163 Latin Social Dance**

**DANCE 166 Argentine Tango & Swing Dance**

**DANCE 167 Egyptian Belly Dancing**

**DANCE 168 Tap Dancing**

**DANCE 169 Dance as Performance**

**DANCE 171 Urban Jazz Dance**

**DANCE 172 Dance Ensemble**

**PE 103 Weight Training**

**PE 109 Aerobic Dancing**

**PE 116 Step Aerobics**

**PE 121 Aqua Calisthenics**

**REVISION:** “A” added to all course numbers; “Beginning” added to all course titles; Activity hours changed to 27-108 lab hours; course description changed to include the word “beginning”; “activity” changed to “participatory activity” where applicable; and, repeatability is removed.

**ACTION:** Dance 161-168 were bundled and conditionally approved

**CONDITIONS:** Correct all type to upper and lower case where applicable. Change “&” to “and” where applicable. Remove textbook catalog numbers where applicable.

Specific conditions:

- DANCE 161 description (remove American Style and International Style, remove “and”, add “,etc.” after “Swing”)
- DANCE 163 description (capitalize “Merengue”, change “skill” to “dance training”)
- DANCE 166 description (change “modes” to “modes of movement”)
- DANCE 167 description (remove “musicians”)
- DANCE 168 description (capitalize “tap”, and change “this ethnic genre” to “Tap dance”)

**ACTION:** Due to time constraints, DANCE 169 through PE 121 will be reviewed by Kenyetta and Jason and addressed on the next agenda.

**DANCE 118 Techniques of Hip Hop and Urban Funk**

**REVISION:** “A” added to course number; “Beginning” added to course title; Activity hours changed to 27-54 lab hours; course description changed to include the word “beginning”; “activity” changed to “participatory activity” if applicable; and, repeatability is removed.

**ACTION:** Will be reviewed by Kenyetta and Jason and addressed on the next agenda.

**DANCE 164 Ballet I**

**REVISION:** “A” added to course number; “Beginning” added to course title, and “I” is removed; Activity hours

changed to 27-108 lab hours; course description changed to include the word “beginning”; “activity” changed to “participatory activity” if applicable; and, repeatability is removed.

**ACTION:** Will be reviewed by Kenyetta and Jason and addressed on the next agenda.

**PE 126 Beginning Swimming**

**REVISION:** “A” added to course number; Activity hours changed to 27-108 lab hours; “activity” changed to “participatory activity” if applicable; and, repeatability is removed.

**ACTION:** Will be reviewed by Kenyetta and Jason and addressed on the next agenda.

**PE 127 Intermediate Swimming**

**REVISION:** Course number PE 127 changed to PE 126B; Activity hours changed to 27-108 lab hours; “activity” changed to “participatory activity” if applicable; and, repeatability is removed.

**ACTION:** Will be reviewed by Kenyetta and Jason and addressed on the next agenda.

**PE 128 Advanced Swimming**

**REVISION:** Course number PE 128 changed to PE 126C; Activity hours changed to 27-108 lab hours; “activity” changed to “participatory activity” if applicable; and, repeatability is removed.

**ACTION:** Will be reviewed by Kenyetta and Jason and addressed on the next agenda.

**DANCE 162 Ballroom Bronze**

**REVISION:** Course number and title of DANCE 162 Ballroom Bronze changed to DANCE 161C Advanced Ballroom Dance; Activity hours changed to 27-108 lab hours; “participatory activity” is added to Student Evaluation, and, repeatability is removed.

**ACTION:** Removed from agenda because DANCE 161B needs to be created.

• **NEW EXPERIMENTAL/VARIABLE TOPIC 100 COURSE/S:**

**ADJUS 100J Loss Prevention**

**DISCIPLINE:** Administration of Justice

**HOURS:** Lec: 54      **UNITS:** 3      **GRADE TYPE:** LR

**ACTION:** Tabled (No representation)

**NOTES:** Public Safety is not a state approved discipline. Needs Class maximum approval signature. All SLO assessment criteria should read “At least 70% of the students...” and #2 should read “at least 90% of online questions...”

**PE 100AN – Zumba**

**DISCIPLINE:** Coaching/PE/Dance      **REPEATABILITY:** 0

**HOURS:** Lab: 3-108      **UNITS:** .1-2.0      **GRADE TYPE:** LR

**ACTION:** Conditionally Approved

**CONDITIONS:** SLO Outcome: Students will demonstrate improved cardiovascular fitness and strength. Assessment Method corrected to “cardiovascular fitness and strength skills.”

• **DISTANCE EDUCATION**

**ADJUS 100J Loss Prevention**

**ACTION:** Tabled (No representation)

**NOTE:** If credit is being given for the three-hour face-to-face orientation, it can’t be a 100% online course.

• **NEW COURSE/S:**

Math 135 College Algebra

**DISCIPLINE:** Mathematics      **REPEATABILITY:** 0

**HOURS:** Lec: 54      **UNITS:** 3      **GRADE TYPE:** LR

**ACTION:** Conditionally Approved

**CONDITIONS:** 4<sup>th</sup> objective shouldn’t be capitalized. Needs Donna’s signature for class maximum. May be added to Liberal Arts for Math and Science major.

**NOTE:** Liberal Arts major option needs to be added to New Course Proposal form. Change all references to Math 168 on the forms accompanying the new course proposal.

- **COURSE INACTIVATIONS:**

**PE 127 – Intermediate Swimming**

**REASON:** Course has been renumbered as PE 126B as a part of a family of classes to bring course in line with new state guidelines of courses not being repeatable.

**ACTION:** Tabled until PE 126B revision is approved.

**PE 128 – Advanced Swimming**

**REASON:** Course has been renumbered as PE 126C as a part of a family of classes to bring course in line with new state guidelines of courses not being repeatable.

**ACTION:** Tabled until PE 126C revision is approved.

- **NEW PROGRAM-MAJOR/CERTIFICATE:**

BIOSC Pre-Allied Health

**ACTION:** Tabled

**REASON:** Certificate of Achievement requires a unit value of 18. Shondra said that a narrative is required for the new certificate.

- **DISTANCE EDUCATION PROPOSALS:**

BIOSC 172 Introduction to Biotechnology

**ACTION:** Tabled

**REASON:** Needs to be on current form.

- **ANNOUNCEMENTS/OPEN DISCUSSION:**

**Accreditation** Due to time constraints, this discussion item was tabled. Kenyetta will send email reminding CIC to send her their feedback.

- **PRESENTATIONS FROM PUBLIC:**

There were no presentations from the public.

- **THE FOLLOWING PROPOSALS REMAIN CONDITIONALLY APPROVED:**

No report.

- **ADJOURNMENT:**

The meeting was adjourned at 4:00 p.m. Kenyetta and Jason will review the PE proposals and report back to the CIC. The next meeting is scheduled for February 25.